

Arts Council of Conway County

Alcohol Policy

Policies were developed with respect to local, state, and federal guidelines.

NO ALCOHOL IS TO BE SERVED TO ANYONE UNDER THE AGE OF 21

Private Event

What is a private event? A private event is where no tickets are sold; the event is not open to the public. Alcohol is purchased by the host renting the Gallery and/or theatre. The host accepts full liability for all attendees and ensures all local and state laws are adhered to. (Example: retirement parties, rehearsal dinners, showers, business parties)

Requirements for private events.

- Alcohol must stay within the facility's parameters. Signage indicates perimeters and is never allowed on the sidewalks or in the back alley.
- The host provides alcohol, and it is not sold, nor a donation box is placed for reimbursement.
- No permits from the Alcohol and Beverage Control (ABC) will be required
- Beer, wine, and liquor are permitted

Ticketed Event

What is a ticketed event? A ticketed event is open to the public, but a ticket must be purchased to enter the rented space. Alcohol, Beer, and wine may be part of the ticket price but cannot be advertised. The host accepts full liability for all attendees and ensures all local and state laws are adhered to. (Example: fundraisers)

Requirements for ticketed events

- Alcohol must stay within the facility's parameters. Signage indicates perimeters and is never allowed on the sidewalks or in the back alley.
- The host provides alcohol, which is not sold, nor is a donation box placed for reimbursement.
- Beer, wine, and liquor are permitted.
- Based on party attendance, one security person is required for every 75 persons in attendance.
- You must obtain a fully executed permit from ABC. The permit must be submitted to the

Arts Council of Conway two weeks before your event. Additionally, the permit must be forwarded to the Morrilton Chief of Police for event approval.

Open to the Public Event

What is an open-to-the-public event? The event is open to anyone in public and is advertised as everyone is welcome. The host accepts full liability for all attendees and ensures all local and state laws are adhered to.

Requirement for open to the public events

- Alcohol must stay within the facility's parameters. Signage indicates perimeters and is never allowed on the sidewalks or in the back alley.
- The host provides alcohol, and it is not sold, nor a donation box is placed for reimbursement
- ONLY Beer and wine are permitted. Absolutely no liquor is permitted
- Based on party attendance, one security person is required for every 75 people in attendance.
- Only licensed bartenders will be permitted, and their license needs to be submitted to the Arts Council of Conway County two weeks before your event.
- The promoter or host must provide Special Event Liability Insurance if alcohol is to be served. The liability policy needs to be submitted two weeks before the event. If proof of liability insurance is not submitted, the event will be canceled, and deposits will be forfeited.
- You must obtain the proper permit for this event from ABC. Cash bars are only permitted with the appropriate licensing. Donation boxes are the same as cash bars. The permit must be submitted to the Arts Council of Conway County two weeks before your event.

Should attendees disregard perimeters, that person(s) could be subject to applicable local and state laws regarding open containers and drinking in public. Additionally, if the above-stated is disregarded, the event will be closed down; all deposits and rental fees will be forfeited to the Rialto Community Arts Center. Renters and attendees will immediately vacate the premises with no exceptions.

Security personnel will cost \$35 per hour per person and will be paid for by the purchaser.

The renter assumes all liability concerning Beer, wine, and alcohol.

Printed Name _____ Date _____

Signature _____